

Clinical Program Director

FULL-TIME

ALBUQUERQUE, NM

SALARY: DEPENDING ON EXPERIENCE



DEPARTMENT/GROUP
Clinical

REPORTS TO
Executive Director

POSTING END DATE
2/29/2024

Submit cover letter and resume to
centrosavilajobs@centrosavila.com

ABOUT CENTRO SÁVILA

Award-winning Centro Sávila is committed to advancing social justice and reducing disparities in behavioral health services. We are looking for qualified applicants to join us in improving the mental health of our community. Centro Sávila offers a flexible working environment, competitive salary and benefits, and training and professional development opportunities for all employees. Join our diverse, dedicated, hard-working staff and take part in endless opportunities for personal and career growth. We pride ourselves on supporting employees to create a culture of care and compassion and a sustainable work-life balance.

ROLE AND RESPONSIBILITIES

- Directs and supervises Centro Sávila clinicians and is committed to teamwork and a cohesive team.
- Provides training and oversight of clinical assessment, diagnosis and treatment.
- Provides weekly clinical supervision for clinicians.
- Monitors and oversees treatment plans and progress, documents significant interactions, conducts quarterly reviews of client files and maintains clinical charts, and other reporting data, as required by the agency.
- Organizes professional development and clinical trainings for staff and students.
- Develops a clinical training curriculum with the Executive Director.
- Monitors the professional actions of staff, as applied to service delivery.
- Assures that the policies and procedures, as related to therapeutic services, are in compliance with requirements of funding and insurance agencies, state regulations, and accepted principles of good personnel practices; assists the Executive Director in updating policies and procedures, as related to therapeutic services.
- Promotes excellent customer service systems and a commitment to achieving positive outcomes, and participates in service/program evaluation.
- Conducts yearly performance evaluations of clinicians.
- Promotes a culture of care and compassion within Centro Sávila.
- Meets regularly with Executive Director to inform of service delivery activities and any serious situations involving clients or staff.
- Oversees, complete and accurate data entry, and processing in Electronic Medical Records.
- Other duties, as required.



centrosavila.org
1317 Isleta Blvd SW
Albuquerque, NM 87105
505.312.7296

Continued on next page

REQUIRED QUALIFICATIONS

- Ph.D in a mental health-related field, DSW, or a Minimum of Master's Degree in counseling, marriage and family therapy, or social work
- Four years experience in delivery of psychotherapeutic services.
- Understanding of social determinants of health and case management integration in behavioral health services.
- Licensure as an independent provider and an active license in the State of New Mexico required.
- Excellent time management skills and ability to multi-task and prioritize work.
- Attention to detail and problem-solving skills.
- Excellent written and verbal communication skills.
- Strong organizational and planning skills.
- Carry independent malpractice insurance coverage.

PREFERRED QUALIFICATIONS AND REQUIREMENTS

- Ability to communicate fluently in both Spanish and English in written and verbal communications.
- Experience working with at-risk immigrant populations.
- Experience working with crime victims.
- Network effectively with other agencies and professionals within the service area
- Computer skills including Microsoft Word and working knowledge of Excel, Google Workspace, and EMR Bear (the electronic medical record used at Centro Sávila).
- Ability to work flexible work schedule including evenings and weekends on occasion

BENEFITS

This is a benefits eligible position. Centro Sávila provides a comprehensive package of benefits including medical, dental, vision, retirement plan, and life insurance. Loan deferment is available for qualified applicants.

- 100% of health, dental, vision, and life insurance plan for full-time employees.
- 28 paid holidays, including a paid week for Spring and Winter breaks, plus accrued paid time off.



centrosavila.org
1317 Isleta Blvd SW
Albuquerque, NM 87105
505.312.7296

Submit cover letter and resume to centrosavilajobs@centrosavila.com.