

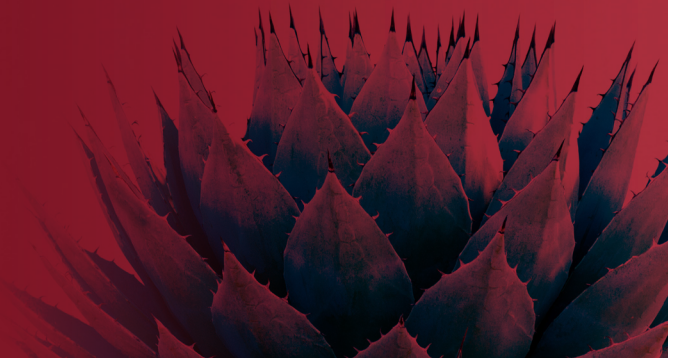
Case Manager

Child, Adolescent, and Family

FULL-TIME

ALBUQUERQUE, NM

SALARY: \$38,000 TO \$50,000



DEPARTMENT/GROUP
Case Management –
Child, Adolescent, and Family

REPORTS TO
Case Management
Program Supervisor

POSTING END DATE
11/15/2023

Submit cover letter and resume to
centrosavilajobs@centrosavila.com

ABOUT CENTRO SÁVILA

Award-winning Centro Sávilá, committed to advancing social justice and reducing disparities in behavioral health services, is hiring for a bilingual case manager position. We are looking for qualified applicants to join us in improving the mental health of our community. Centro Sávilá offers a flexible working environment, competitive salary and benefits, and training and professional development opportunities for all employees. Join our diverse, hard-working staff and take part in endless opportunities for personal and career growth. We pride ourselves on supporting employees to create a sustainable work-life balance in a Covid-19 safe environment.

ROLE AND RESPONSIBILITIES

The ideal candidate should have a passion for helping underserved children, adolescents, adults, and families. Case Managers help identify and address barriers that limit the development of skills necessary for independent functioning in the community. Case Managers assist in developing strengths, outreach, and coordination of resources. This is a full-time position that requires a flexible schedule, including possible evening and/or weekend activities.

- Works under the supervision of the Case Manager Supervisor and in conjunction with Clinical Director and Centro Sávilá team.
- Completes initial program paperwork with clients and updates accordingly to deadlines.
- Collaborates with client to create treatment plans, and crisis safety plans that help identify needs, and establish SMART goals.
- Connects client to necessary resources such as psychiatric, substance abuse, medical, dental, housing or any other services needed in the community.
- Participates in weekly individual supervision, case staffings, team and staff meetings.
- Maintains program charts and other reporting data as required by the agency.
- Participates in professional development and trainings for staff.
- Promotes excellent customer service systems, positive outcomes, and participates in service evaluation.



centrosavila.org
1317 Isleta Blvd SW
Albuquerque, NM 87105
505.312.7296

- Documents services provided in Electronic Medical Records in a professional manner.
- Engage with the community through direct interactions, forums, meetings, and other channels in order to educate them about the services we offer during community outreach events.

REQUIRED QUALIFICATIONS

- 18 years or over.
- At least one (1) year experience working with target population.
- Must pass a pre-employment criminal background check (past systems-involvement does not automatically exclude applicants from consideration).
- Current valid driver's license.
- Excellent written and verbal communication skills.
- Attention to detail, and strong problem-solving, organizational, and planning skills.

PREFERRED QUALIFICATIONS

- Bachelor's Degree in Psychology or human service related field.
- Understanding of social determinants of health and case management integration in behavioral health services.
- Computer literate including skills in Word and Excel and database programs.
- Bilingual (Spanish/English) language skills.
- Certified Community Health Worker or Certified Peer Support Worker

BENEFITS

This is a benefits eligible position. Centro Sávila provides a comprehensive package of benefits including medical, dental, vision, retirement plan, and life insurance.

- 100% of health, dental, vision, and life insurance plan for full-time employees.
- 28 paid holidays, including a paid week for Spring and Winter breaks, plus accrued paid time off.



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